



YOUR VOTE MATTERS

DON'T LOSE IT



Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex
BN17 5LF
Call 01903 737616

Email: elections@arun.gov.uk
Web: www.arun.gov.uk/registration

Dear Sir/Madam

Proxy Vote Application (definite or indefinite period)

You indicated that you would like to apply for a proxy vote. Please find attached the relevant application form.

If you do not want to apply for a proxy vote please ignore this letter and enclosed form.

Privacy Statement

We will only use the information you give us for electoral purposes. We will look after personal information securely and we will follow the Data Protection legislation. We will not give personal information about you or any personal information you may provide on other people to anyone else or another organisation unless we have to by law.

The lawful basis to collect the information in this form is that it is necessary for the performance of a task carried out in the public interest and exercise of official authority as vested in the Electoral Registration Officer as set out in Representation of the People Act 1983 and associated regulations.

Some of the information that is collected in this form is classified as special category personal data. This is processed for reason of substantial public interest as set out in Representation of the People Act 1983 and associated regulations. To process this type of information the Data Controller must have a relevant policy document that sets out how this information will be handled.

The Electoral Registration Officer is the Data Controller. You should refer to the Privacy Notice at www.arun.gov.uk/registration for further information relating to the processing of personal data.

Yours sincerely

Philippa Dart and Karl Roberts
Electoral Registration Officer's

Application Form to Vote by Proxy for a definite or indefinite period

Please complete all sections – INCLUDING THOSE RELEVANT OVERLEAF - in **BLACK INK** and **BLOCK CAPITALS** and return to Electoral Services, Arun District Council, Arun Civic Centre, Maltravers Road, Littlehampton, West Sussex, BN17 5LF. If you need help filling in this form please

Address where you are registered to

Who do you want to vote on your behalf?

Name (in full)

Address

Relationship to you (if any)

About you

First name(s)

Surname

Title (Mr, Mrs, Ms, Miss, Dr, Other)

Proxy vote for which elections?

All elections you are entitled to vote at

Local elections

Parliamentary elections

For how long do you want a proxy vote?

Until further notice

For election(s) on

Day

Month

Year

For election(s) until

Day

Month

Year

Your Date of Birth

Day

Month

Year

Your Declaration

As far as I know, the details on this form are true and accurate. I have asked the person named above who is willing and able to vote for me as my proxy.

Sign within the border using **BLACK INK**

I cannot supply a signature because

Date:

If you asked someone to help you complete this form, please attach their name and address

Reason for this application

Proxy's Declaration (optional)

I am capable and willing to be appointed to vote as the applicant's proxy.

Signature:

Date:

Supporting information

Your application DOES NOT have to be supported by someone else if you are registered Blind OR in receipt of a higher rate of the mobility component of a disability living allowance OR the enhanced rate of the mobility component of the personal independence payment OR an armed forces independence payment.

However, you must give the relevant number below:

I am Registered Blind by _____ Local Authority

and my registered number is _____

OR I am currently in receipt of _____ (benefit payment)

and my allowance number is _____

You should now return the form as requested.

Supporting declarations - disabled, mental hospital detainees or others

Who can support my application?

- If you have a long term illness or disability which makes it difficult for you to vote in person. It must be supported by one of the following:
- *either a registered medical practitioner (including a dentist, optician, pharmacist, osteopath, chiropractor and psychologist), a registered nurse, a Christian Science practitioner, a registered health professional, a registered social worker. If you are in a residential home or sheltered housing, the matron, home care director or warden may support your application.*
- If your job or educational course, or that of your spouse, takes you away from home for long periods (e.g. travelling salesman, long distance lorry driver). Your application must be supported by:
- *either your employer or your spouse's employer. In the case of a course then by the institution holding the course*

Support for this application

To be completed by your Supporter as fully as possible (where relevant)

Name of Supporter:

Address of Supporter:

Capacity in which the support is made

Nature of physical incapacity of elector (if relevant)

The statutory provision under which the applicant is detained (in the case of mental health patients)

The job or course giving rise to this application

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Supporter's declaration

* delete if not applicable

I am properly qualified to support this application.

- * I am treating the applicant for the disability
- * The person is receiving care from me in respect of that disability
- * I have arranged care or assistance for them.
- * The applicant cannot reasonably be expected to go in person to the allotted polling station or to vote unaided there by reason of that disability.
- * The applicant is self-employed

The information is true to the best of my knowledge and belief

Signature: _____

Date: _____

**Please return your completed form to
Electoral Services**

Arun District Council, Arun Civic Centre, Maltravers
Road, Littlehampton, West Sussex, BN17 5LF